

# **PRIVACY POLICY**

This is the Privacy Policy of Falmouth Sports Club, Community Amateur Sports Club registration number CH10175 registered in the UK.

Our registered office is Western Terrace, Falmouth, TR11 4QJ

This is notification of our policy in dealing with all information which we hold for you.

We are committed to protecting your privacy. We comply with the Data Protection Act 1998 and follow strict security measures in the storage and disclosure of information that you have given to us to prevent unauthorised access.

### What Information do we collect about You?

When you join our Club, we collect only the information required from you to fulfil our contractual obligations which includes the ability to contact you, to send you a Subscription renewal notice, AGM notices, to enable team matches to be organised, to enable you to book courts and to enable you to arrange league matches at the Club.

#### What do we do with the Information

- Only process information necessary to establish or maintain your Membership.
- Only process information necessary to provide or administer activities of the Club.
- Only share the information with people and organisations necessary to carry out the Club's activities.
- Only keep the information whilst you are a Member (or as long as is necessary).
- We do not share information with third parties for commercial purposes.

## Marketing

You can opt out at any time from receiving correspondence relating to marketing regarding activities including competitions, promotions and social events.

We do not share your data with external marketing companies

## Individual's Rights

You have the right to request a copy of the information we hold about you. If you would like a copy of this information, please email to office@falmouthsportsclub.co.uk or write to us at the Club.

We wish to ensure that your personal information is accurate and up to date. You may ask us to correct or erase information that you think is inaccurate.

In relation to members under the age of 16, the Club will communicate with their parents/guardians with regard to this privacy policy.

At the time of collecting data you have the right to object to the Club holding certain information about you.



## **Changes to our Privacy Policy**

We will keep our Privacy Policy under regular review and will place any updates on our website.

By submitting your personal information to us, you signify your consent to our using the information provided in the manner described above. If at any time you wish to update the information which we hold upon you or you wish to stop receiving information, please notify the Club Administrator.

#### **How to Contact Us**

If you need any further information, please email us on office@falmouthsportsclub.co.uk or write to the club.

01/05/2018

Mike Prosser

Chairman of the Falmouth Sports Club